

Middletown Convention Visitors & Business Bureau
January 9, 2010
Special Grant Meeting
Beau Verre Riordian Studios

Attendees: Ann Mort, Dick Boyea, Fran Sack, , Linda Moorman, Maria Langendorf, Nancy Romero, Joe Mulligan, Dana Picard, Marie Edwards

Note: Mr. Bradshaw was to conduct a team building exercise to help formulate a rubric for the grant process. Mr. Bradshaw fell ill and was not able to attend. Other business was conducted during the meeting.

Ms. Mort called meeting to order at 9:09 a.m.

Previous Minutes approval

Motioned for approval Mr. Boyea; 2nd Ms. Sack; unanimous

New Business

- Introduction of Mr. Mulligan
- Election of officers
 - Ms. Mort announced she does not wish to hold the office as chair of the CVB and submitted her resignation to resign from the board. (resignation letter attached)
 - Nominations and approvals
 - Chair-Linda Moorman: Ms. Sack; Ms. Romero 2nd; unanimous**
 - Vice Chair- Dick Boyea: Ms. Picard; Ms. Moorman 2nd; unanimous**
 - Secretary- Fran Sack: Ms. Picard; Mr. Boyea 2nd; unanimous**
 - Treasure- Dana Picard: Ms. Sack; Ms. Langendorf 2nd; unanimous**
- Ms. Sack discussed the creation of job descriptions and responsibilities for each office held.
- Ms. Picard discussed the role and operations of the treasurer
- The Board would like to set up a meeting with the BCCVB to discuss operations for Middletown.

Old Business

- Rubric Committee Update
 - The committee wants to get feedback from the rest of the board
 - Committee will meet before the next grant meeting; Tuesday January 19th 6:00 Beau Verre
- CVB meeting schedule
 - February 25, 2010 8:30
 - March 25, 2010 4:30; 5:30 grantee meeting
 - July 29, 2010 8:30
 - September 30, 2010 8:30
 - November 18, 2010 8:30
 - January 27, 2011- Elections of new officers

- New member recruitment
 - New member to replace the late Perry Thatcher and Ann Mort.
 - New Members must be submitted to Council before the next board meeting.

- Signage Update
 - The City Manager asked that we put the highway billboard on hold

Meeting Adjourned 11:15 a.m.